

Library Cards Policy

Library cards are issued free of charge to any Allegheny County resident.

A library card is required to check out library materials. An exception may be made if you can show photo ID and recite your address and phone number. Your card is necessary to check out materials at Express Self-Checkout stations.

Applicants may register for a library card in person at the Library or online at <https://librarycatalog.einetwork.net/MyResearch/GetCard>.

If registered online, applicants must visit the Library in person with ID to receive a permanent card.

Registration is valid for two years.

Allegheny County Residents

- Applicant must show proof of identity and current address. A Pennsylvania Driver's License is preferred.
- A utility bill, mail, or lease agreement may be used as proof of address.
- Applications for children under the age of 16 require a parent or legal guardian signature.
- Children's registrations must be signed by their legal parent or legal guardian at the Library.
- The parent or legal guardian (does not include grandparents, caregivers, aunts or uncles unless said person is the legal guardian) must have proper identification with proof of current address.
- Library cards issued by any Allegheny County library may be used at any other library within the county.
- Library card users may have only one active card at a time.
- There is no charge for the initial card. There is a \$1 replacement charge for a lost card.

Non-Allegheny County Residents

- Non-Allegheny County residents from a library participating in ACCESS Pennsylvania may obtain a card free of charge.
- Applicant must show proof of identity and current address. A Pennsylvania Driver's License is preferred.

Organizations

- Must complete the organization cardholder application.

Special Situations

- A temporary library card will be issued at the discretion of the Library Director or Circulation Coordinator for out of state visitors, temporary residents, or college students.