

Kids Meeting Room Policy

The kids meeting room, located on the kids floor of the library, is available for quiet study, meetings of non-profit community organizations, and library classes and programs.

Community organizations may reserve the room on a first-come, first-served basis. Meetings of up to 10 people can be accommodated. Call the library and speak to a staff member on the kids floor to request a room reservation for a meeting. Library programs take precedence when scheduling the room.

The space is available for quiet study when not being used for classes, programs or meetings. Individuals must sign in to use one table for a two-hour time limit. Groups with more than four people may sign up for both tables for a two-hour time slot. Time can be extended if others are not waiting to use the room.

Everyone must vacate the space when a reservation is posted.

The room is for quiet study. Please respect others in the room.

The room is to be left in good condition.

The room must be vacated one-half hour before the library closes: 8:30 p.m. Monday – Thursday and 4:30 p.m. Friday-Sunday.